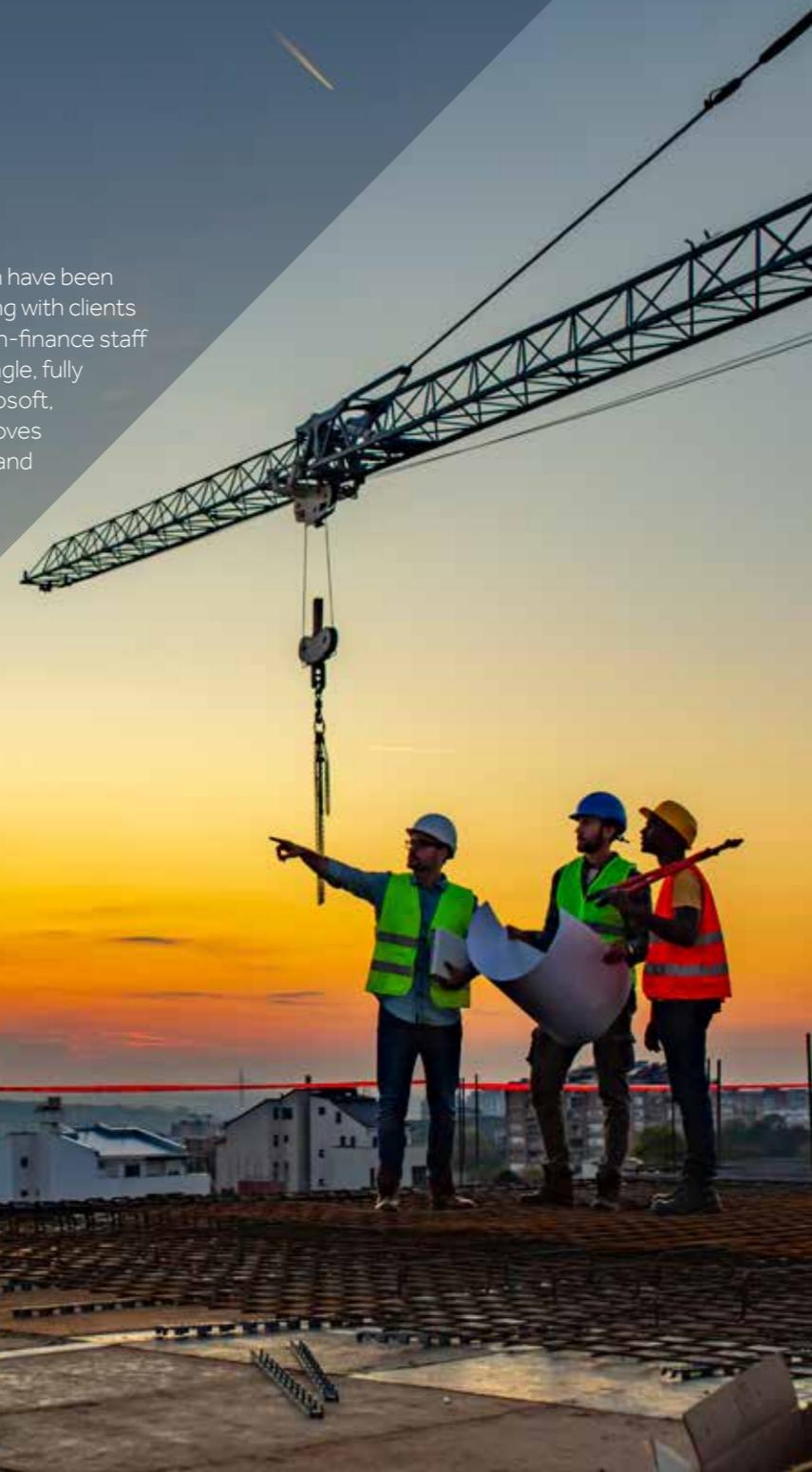




**ERP Specialists**  
in the Construction Industry

# About Us

Xperience is a specialist provider of ERP solutions which have been designed with and for the construction industry. Working with clients across the UK our solutions ensure that finance and non-finance staff such as contractors and QS' process activity within a single, fully integrated system. Partnering with industry leader Microsoft, using Dynamics 365 Business Central our solution removes duplicated and inaccurate data, streamlines processes and enables remote workers. It breaks down silos helping our clients to track each cost throughout the whole project lifecycle giving companies the ability to gain greater control, improve margins and drive growth.



# Deliver Projects On Time, On Budget, Everytime

Drive collaboration, productivity and profitability with Xperience's ERP system designed specifically for the construction industry. Ensuring your contracts are delivered on time and on budget, every time.



# Contracts Ledger

The central hub of Contracts365 provides immediate access and drill down into contract transactions to control and manage each contract.

## Contract Card

Maintain all core contract and site information, including MCD and retention arrangements. Manage variations, contract terms and margins.

## Cost Codes & Work Packages

Maintain a definable cost code and work package structure and specify WIP and P&L postings.

## Contract Fact Boxes

Instant view and access to all key contract statistics covering sales, costs, cash received/paid, record history, documents and notes.

## Budgets

Multiple budgets can be set up to manage original and forecast budgets. Budgets can be imported from Excel or third party estimating packages.

## Contract Analysis

Easily monitor committed, accrued and actual costs with full reporting against budget by cost code and work package.

## Contract Status

Define your own contract status list and specify whether the posting of costs should be to either WIP or P&L. There is also the option to block costs to closed contracts.

## Contract Valuation and Schedule

The agreed application, certification and payment terms can be set up on each contract to help plan and forecast contract billing.

# Contract Sales

Contracts365 includes a contract sales ledger that works in conjunction with the core Microsoft Dynamics 365 Business Central system and maintains details of all applications, certificates, receipts and retentions.

## Comprehensive Contract Sales Set Up

Configurable set-up with default options on how applications and certificates are posted. Includes full retention and MCD functionality.

## Application Processing

Applications can be made at a summary or detailed level. Application revenues can be posted to P&L if required. Manage variations, materials on site, loss / expense claims and provisional sums.

## Certificate Processing

Certificates can be processed with full retention and MCD options, and can also be matched to applications ensuring accurate reporting of outstanding applications. Option to use deferred VAT for unpaid certificates.

## Contract Receipts

Receipts can be allocated to certificates with the option to process the receipt at the time of certificate. Deferred VAT functionality is available.

## Retention Management

Set up practical completion and final retention values and release dates. Reports of outstanding retentions by customer and contract are available.

## Reporting

A comprehensive range of reports are available including aged applications, aged certificates, retentions due and customer exposure.

# Sub-Contractor Ledger

The Sub-Contractors Ledger manages sub-contractor records and processes orders, applications, certificates and invoices. The system fully complies with HMRC's Construction Industry Scheme regulations.

## Comprehensive Sub-Contractor Set Up

Set up and manage sub-contractor records with online HMRC verification.

## Sub-Contractor Approvals

A customisable approval process gives you the option to control which sub-contractors you can trade with.

## Sub-Contractor Insurance and Qualifications

Easily maintain insurance details and qualifications with the option to set warnings/blocks for expired entries when trying to process transactions.

## Sub-Contractor Orders

Raise sub-contractor orders with multiple sections and variations. MCD and retentions can be set on each order. Contract information can be stored, enabling the printout of detailed sub-contractor orders with terms and conditions.

## Sub-Contractor Applications & Certificates

Option to raise applications based on sub-contractor orders. Certificates can be raised and matched to applications prior to payment. Pay Less notice functionality is available.

## Sub-Contractor Invoices

Handles straight forward transactions where sub-contractors issue invoices.

## Sub-Contractor Payments

Processes payments for all subcontractor transaction types. A suggested payments routine is used which automates payment processing. CIS deductions are automatically processed.

## Reporting

Full online CIS300 processing plus a wide and comprehensive range of reports.

# Procurement

The Procurement system maintains committed, accrued and actual costs on the contract and includes approval processes and budget checks.

## Quotes, Requisitions and Orders

Allows for Quotes, Requisitions and Orders to be raised. Committed costs for purchase orders are posted to the contract ledger.

## Goods Receipts

The optional goods received process will allow for accrued costs to be posted to a contract record.

## Invoices

Invoices post actual costs to the contract ledger and update the core financial modules in Microsoft Dynamics 365 Business Central.

## Approvals

Approval processes and budget checks can be implemented if required to add control throughout the contract procurement process.

# External & Internal Plant

Plant Hire Orders can be raised for plant supplied by external suppliers. Internal plant can be recorded and managed on the contracts that plant is used on.

## External Plant Items

Plant items can be set up with hire and supplier based prices for each item.

## Plant Hire Orders

Raise plant orders with the option of multiple plant items for different contracts. Specifying 'On Hire / Off Hire' dates means that committed costs are posted to the contracts ledger. Plant invoices are raised and posted by matching to plant orders. Plant purchase order approvals are also available.

## Plant Management

The Plant Management Worksheet provides easy analysis of plant items on each contract. It allows for costs to be accrued on a regular basis for plant used but not invoiced. Overdue plant list allows for easy management and control of plant items.

## Internal Plant

Internal plant items can be set up to record when the plant is used on contracts. The costing option ensures all costs are properly recorded on contracts. Service functionality allows for the management and full costing of servicing internal plant items.

# Cost Value Reconciliation ('CVR')

The CVR module allows you to easily monitor and adjust for contract performance ensuring both the contract ledger and general ledger are accurate.

## Quick CVR

All relevant contract data is easily displayed, allowing users to accrue additional costs or revenues on a contract by contract basis. CVR entries can then be subject to an approval process.

## Detailed CVR

Detailed information for each contract can be 'checked out' to Excel for review. Cost and revenue adjustments can be calculated in Excel and then posted to the contract when it is 'checked in' from Excel.



# Optional Additional Modules

To help drive efficiency across your organisation, the following modules are optional and can be included in the Contracts365 system.

## Document Capture

Purchase invoices, sub-contractor invoices and other transactions can be received electronically or scanned into Contracts365. Invoices can then be created electronically, matched against purchase orders or purchase receipts and issued internally for approval before being posted. A copy of the document is stored in Microsoft Dynamics 365 Business Central and can be viewed at any point.

## Expense Management

Allows expenses to be completed on a smart phone App or through a web browser and sent directly to Microsoft Dynamics 365 Business Central for approval and posting.

## Payroll & HR

Allows full calculation of payroll on costs that can be posted to the contract ledger enabling the accurate recording of labour costs. An HR module also provides additional functionality including absence control, training, disciplinary and recruitment.

## Time sheets

Allows time sheets to be entered and then posted directly to the required payroll solution. Timesheets can be entered through a web portal if required.

# What Makes us Different?

We deliver digital transformation solutions helping our clients to create better, faster processes, build stronger relationships, strengthen data security and accelerate profitability.



ERP software  
**DEVELOPED  
SPECIFICALLY** for  
the Construction  
industry



**TRANSPARENT**  
costs and  
methodology



**95% client**  
retention rate



Proven  
**implementation**  
methodology



**The team** that  
designs your  
solution, is the  
team that deploys  
and supports your  
solution



Certified for  
**Microsoft**  
**Dynamics**



### **Peterborough**

Churchill House,  
Isis Way,  
Minerva Business Park,  
Lynch Wood,  
Peterborough  
PE2 6QR

### **Lisburn**

Knockmore Hill Industrial Park,  
11 Ferguson Dr,  
Lisburn,  
BT28 2EX

### **Glasgow**

Nasmyth Building,  
Nasmyth Ave,  
East Kilbride,  
Glasgow,  
South Lanarkshire  
G75 0QU

**E:** [enquiries@xperience-group.com](mailto:enquiries@xperience-group.com)

**W:** [www.xperience-group.com](http://www.xperience-group.com)

